



**Name**

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**Temporary Address:**

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(Until June 1, 2001)

**EDUCATION:**

**Degrees Earned:**

**Master of Arts: Teaching English to Speakers of Other Languages**

Monterey Institute of International Studies

Monterey, CA 93940, U.S.A.

**Candidate: May 2001**

**Bachelor of Arts: European History and Political Science**

University of California, San Diego

La Jolla, CA 92092, U.S.A.

**Graduated: June 1996**

**Associate Degree: Liberal Arts–English, Math, and Science**

Allan Hancock Community College

Santa Maria, CA 93455, U.S.A.

**Graduated: June 1992**

**Certification:**

**California Basic Educational Skills Test (CBEST)**

Monterey, CA 93940

**Passed: December 2000**

**TEACHING EXPERIENCE:**

**Teaching Assistant: Business Communication**

**Fall 2000**

Teaching Assistant for ES 380: Business Communication for International Students, Monterey Institute of International Studies. Prepared and coached graduate level MBA students in the fundamentals of business letter, memo, e-mail, and final report writing. Provided individual, small group, and whole class instruction based on the needs of the students and the instructor.

**English Tutor: Computer Skills**

**Fall 2000**

Monterey Institute of International Studies

Assisted French-speaking ESL student with the development of English language and computer skills through voluntary weekly tutoring sessions.

**Educator: Computer Technical Support****Spring 1999– Summer 1999**

MicroAge Telecommunication Services, Santa Maria, CA 93940

First Level Technician. Assisted and educated clients on how to diagnose and repair their software issues over the telephone. Instructed customers on the implementation of the solutions to their problems. Led clients with limited computer experience through technical procedures with only vocal instructions. Client levels of English proficiency varied.

**Learning Clinician: English Language Development****Summer 1998**

Lindamood-Bell Learning Processes, San Luis Obispo, CA 93401

Worked with children between the ages of 5-17 to further enhance their skills in reading, writing, speaking, and listening. Students had been diagnosed with different levels of auditory and comprehensive deficiencies. Taught using techniques designed to reinforce the development of phonemic awareness, verbalization and symbol imagery skills.

**Private Tutor: Mathematics and English****Fall 1997-Spring 1998**

Private Family, Santa Maria, CA 93455

Provided academic support for a high-school junior's third year English Composition and Mathematics courses. Explained and clarified assigned tasks while checking the student's comprehension through exercises and assignments.

**OTHER RELATED WORK EXPERIENCE:****Internship: Web Site for Teaching EFL****Summer 2000**

CEPPIC-CEPRO: Centre d'Etudes des Langues, 76000 Rouen, France

One month internship evaluating EFL/ESL internet resources as potential links to the Centre's new web site. Explored, critiqued, and critically analyzed 45 internet sites on their pedagogical value for English language learning and teaching. Prepared and presented findings in a portfolio format.

**TEACHER DEVELOPMENT PROJECTS:****Seminar: E-Mail Etiquette****Fall 2000**

Designed a 2-hour seminar to teach e-mail etiquette to members of the business community. Activities include awareness raising on the nature of e-mail, a discussion of the principles of e-mail etiquette (audience, tone, context, and purpose), the critical analysis of authentic e-mail samples, and a revision activity.

**Test Design: Unit Test on E-Mail Etiquette****Fall 2000**

Formulated, analyzed and successfully revised a unit test on e-mail etiquette for graduate level ESL students. Test consisted of objective and subjective sections that focused on the key concepts of e-mail writing and communication.

**Test Review: Critical Analysis of the IELTS Test****Fall 2000**

Assessed and critiqued the reading and listening components of the International English Language Testing System to evaluate their validity and reliability as language placement mechanisms for future academic study.

**Dossier: Evaluating Web Sites for Use in Language Teaching****Summer 2000**

Wrote and prepared a dossier in French based on an earlier internet project. Designed a set of criteria for evaluating web sites for use in the language classroom. Designed a critique sheet emphasizing credibility, stability of information, and context to guide the evaluation process.

**Curriculum Design: Online English Academic Writing Course****Spring 2000**

Worked with a team of colleagues to design an online version of an existing MIIS English Studies academic writing course for international graduate students. Performed a needs analysis to determine whether or not students possessed adequate computer skills for an online format. Task-based curriculum with projects including an annotated bibliography and a research paper. Course emphasized the drafting process. Site accessible by Netscape only. Address: <http://www.blackboard.com/courses/MOCKes325online> User Name: boboprandy. Password: boboprandy.

**Case Study: Language Learner Motivation****Spring 2000**

Conducted a 3-month case study tracing an Arabic French-speaking student's intrinsic and extrinsic motivation for learning English as his third language. Investigated the influence of class, background, study habits and long term goals on his decision to study English in Morocco and continue those studies in the United States. Sought to determine if the student's motivations for continuing with English were affected by exposure to the target culture in Morocco.

**LANGUAGE DEVELOPMENT AND INTERNATIONAL EXPERIENCE:****French: Summer Institute—Language, Business, and Culture**

Institute de Formation Internationale (I.F.I.)

76000 Rouen, France

**Summer 2000**

Intensive six week language course designed for business students at intermediate levels of French. Program also included a 4 week internship.

**French: Intermediate/Advanced Literature, Composition, and Grammar**

California Polytechnic State University

San Luis Obispo, CA 93401

**Fall 1997– Fall 1999**

Course work included the structure of French, advanced grammar and composition, topics in French literature, and selected works.

**Academic Year Abroad: European History and Political Science**

University of Essex  
Colchester, England

**Fall 1994– Spring 1995**

Course work complemented studies at the University of California, San Diego.  
Familiarity with British writing for academic purposes.

**LANGUAGES:**

English–Native Speaker  
French–Intermediate Level

**ACTIVITIES:**

Amnesty International  
Monterey Institute of International Studies

Fall 2000

Chair, French Club  
Monterey Institute of International Studies

Fall 1999–Spring 2000

International House Programming Board  
University of California, San Diego

Fall 1994– Spring 1996

European Society  
University of Essex, Colchester, U.K.

Fall 1993–Spring  
1994

**ACADEMIC HONORS:**

Warren College Provost Honors  
University of California, San Diego

Winter 1993– Fall 1994–  
Fall 1995– Winter 1996

Education Abroad Scholarship–University of Essex  
University of California, San Diego

Spring 1994

## **REFERENCES:**

Jean Turner, Ph. D.  
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